

Borrowing Material



- You may “borrow” (take home) a total of 12 books
- Books are issued to you for **3 weeks**. The date they have to come back into the Learning Centre will be stamped on the book.
- Remember: to bring your book/s back by the date stamped on the book

Rules

Please wear a mask in the Learning Centre

- You **MUST** have your student ID card to borrow any items from the Learning Centre - no card, no books!
- Remember, other people are studying - talk quietly if you are doing group work. In the Silent Study Area, **NO TALKING** at all
- Computers and printing close down 5 minutes before the end of each day
- **DO NOT** take/make calls on your mobile phone
- **NO** eating/ drinking in the Learning Centre – it makes the keyboards dirty & stops them working

Key Information: Learning Centre

The Learning Centre has a library , study tables , a silent study area and laptop charging points you can use.

The Learning Centre also gives you access to a range of specialised databases & electronic books to help you with your assignments or research. You need an **OpenAthens** password to use these online items – full details from the Learning Centre staff.

WIFI: username is **INTOSTUDENT** password : **helloandwelcome**

Opening Hours

(term time)

Monday to Friday

9-10am Laptop charging only.

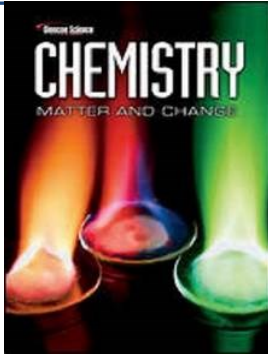
10-1.30 open

1.30-2 closed for cleaning

2-5.30 open



What's available in the Learning Centre



Lots of textbooks to help you with your studies and to help you improve your English. Many more are available online.



A small collection of magazines, some to help you with your studies and others you can read and look at for fun.



Lots of story books for you to enjoy and help you improve your English.



You can use computers, photocopiers, scanners and printers. **ALWAYS ask Learning Centre staff for HELP if you can't find what you want.**