

**How the
Library is
arranged:**



guide to Dewey numbers

**Always ask the
Learning Centre
staff if you can't
find the book you
want - they like
to help!**

Learning Centre Guide 5

Website: <http://intolearningcentre.co.uk>

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In the Learning Centre, we use the **Dewey Decimal Classification** system to arrange our books.

The **DDC** or **Dewey** (as it is often known) is the system used by most public and academic libraries in the UK to organise their collections of books and other resources.

The DDC lists different subjects/topics and gives each of them a number. These **subject numbers** (also called **classmarks**) are the numbers we use to organise our books on the library shelves so similar topics appear together.



Always ask
for help if
you are
stuck!

This guide gives you *some* of the most popular Dewey numbers used in the Learning Centre. **There are many other topics covered in the Learning Centre as well as these.**

Remember:

- If you are looking up a specific book, use the library catalogue to find the exact Dewey number. Pick up **Guide 4: Finding a book In the Learning Centre** for more information.

If you cannot find the topic you are looking for **please ask the Learning Centre staff**

Subject	Dewey Number
Academic Writing	371.3028; see also 428.24 English for Academic Practice
Accounting	657
Advertising	659.1
American Politics	320.973
Art & Design	746.92
Astronomy	523
Biology	574; see also 612 Human Biology
Brand Management/ Branding	658.827
British Culture	306
British Politics	320.941
Business Research	650.071 see also 371.3028 Research Methods
Business Statistics	650.0151
Chemistry	540
Computing	005.3
Consumer Behaviour	658.83
Cookery	641.5

Subject	Dewey Number
Dentistry	610.7
Dissertation Writing	371.3028
Driving	629.283
Economics	330
Engineering	620; 621; 624.1
English (different levels)	428.24
English for Academic Practice	428.24 (green & orange dot)
English Dictionaries	423
Ethics	174
European Union	320.95
Financial Accounting	657
Geography	910
Globalisation	330.122
History: British	942 see also 329.942 Social History
History: European	940
History: Social	329.942 see also 942 British History

Subject	Dewey Number
Human Biology	612 see also 574 Biology
Human Resource Management	658.3
IELTS (English)	428.24 (orange dot)
Law	340 – 347
Leadership	658.402
Macroeconomics	330.1
Management	658
Management Accounting	657.42
Market Research	658.83
Marketing	658.8
Mathematics	510
Mechanics	531
Media	302.23
Medicine	610.3
Microeconomics	338.5
Motivation at Work	658.3

Subject	Dewey Number
Operations Management	658.5
Organisational Behaviour	658.4
Physics	530
Political Parties	329.942
Politics	320
Politics: American	320.943
Politics: British	320.941
Psychology	150
Racism	305.8
Religion	200
Research Methods	371.3028 see also 650.071 Business Research
Sales & Selling	658.85
Sexual Politics	306.7
Sociology	301

Subject	Dewey Number
Sociology of Work	306.3
Statistics	519/ 519.5
Study Skills	371.3028
Teamwork	658.402
Travel Guides	914
Women's' Rights	305.42

**Understanding how
libraries arrange
their books and
material gives you
a great headstart
when you go to
University**

There are a range of useful guides to help you get the most out of the Learning Centre and the Library. Pick up a set from the Learning Centre. Topics include:

Finding a book in the Learning Centre	Pre Masters Programme: finding information
How the library is arranged: guide to Dewey numbers	English (all levels): finding information
Online resources to help your studies	Finding the BEST information for your studies
Using the Ebsco Databases: simple searching	Accounting & Finance: finding information
Using the Ebsco Databases: advanced searching	Business & Economics: finding information
Using <i>Issues Online</i>	Companies: finding information
Using Electronic/ Ebooks	Management & Organisational Behaviour: finding information
International Foundation-Humanities: finding information	Politics: finding information
International Foundation Science: finding information	Sciences: finding information
International Foundation -Art & Design: finding information	Using the <i>Reviews</i>: Biological Sciences Review; Business Review; Chemistry Review; Economic Review; Physics Review; Politics Review
International Year One: finding information	

