

Business & Economics: finding information



INTO MANCHESTER

When you are doing your coursework at INTO Manchester, you should make use of QUALITY sources, rather than just using *Wikipedia*

This handout will help!

If you are struggling to find what you need - ask the Learning Centre staff. They like to help!

Learning Centre Guide 20

Website: <http://intolearningcentre.co.uk>

Brightspace: Library Services then e-library

E-mail: manchester.lrc@intoglobal.com

Telephone: 0161 631 1222

Online Resources

The Learning Centre has special databases to help you find **QUALITY** material - these databases are **NOT** available freely via the web

To log in to these databases from home, you need your OPEN ATHENS username and password.

Once you have your OpenAthens details, go to

http://intolearningcentre.co.uk OR in Brightspace Library Services then e-library.

click on the **OpenAthens logo and log in**



You can use the following databases from INTO Manchester or at home:

- **Economics Review/ Business Review**

Current copies in library, this gives online access to past copies of ***Economics Review & Business Review***. Great for course work. Details on how to use in ***Simple guides 12 & 13***

- **European Newsstream**

Covers local and regional newspapers throughout Europe; includes *The Guardian, Independent, Times, Financial Times* and trade magazines like the *Grocer*. Great for up-to-date information. Details on how to use in ***Simple guide 25***

Newspapers are extremely useful for current economic and business information, setting the context for ongoing events

- **EBSCO Discovery**

For more in-depth research; search thousands academic and business journals. You can find Marketline company profiles here. Details on how to use in **Guide 7a and 7b: using the Ebsco Databases**

- **Electronic/ E-Books**

Electronic books cover key topics in economics and business - you can use these at INTO Manchester or at home. Search for a full book or across **ALL** the pages in available books, all at the same time, for the topic you are interested in.

Electronic books are available via **Ebook Central** and Ebsco via **Ebsco Discovery** **There are separate leaflets on how to use E-Books (Simple Guides 17/18)**

- **Issues Online**

Database on social issue; includes key statistics and also links to a range of e-books on social issues.

You need a separate password for *Issues Online*: **This is on the screen when you go into Ebsco Discovery**

Details on how to use in **Simple guide 19**

Use Brightspace

Your teachers will put valuable material on Brightspace, the Virtual Learning Environment.

It is important that you log in and use Brightspace



You need your OPEN ATHENS password to use the INTO Manchester databases from home. If you do not have one, ask the Learning Centre staff

Useful Websites

The internet is full of information resources for you to use for your studies. ***Anyone can (and many do!) set up a website just to fool people/promote their own point of view, so you need to be careful about which internet sources you use.***

Use search engines such as **Google Scholar** rather than Google itself so you know you will find some “scholarly”/ academic literature.

Google Scholar is available at: <http://scholar.google.co.uk/>

Useful Websites: Business & Economics Current Affairs and News

- **BBC News**

Latest UK and World news from the BBC.

Website: <http://www.bbc.co.uk/news/>

- **BBC Economy News**

Business and Economic news. Key starting point for keeping up-to-date with current economic events and business news.

Website: <http://www.bbc.co.uk/news/business/economy/>

- **Economist**

An absolute **must** for keeping up-to-date with current ideas and trends in economics. Print version of current copy of *The Economist* available in the Learning Centre library.

Website: <http://www.economist.com/>

Useful Websites: Business & Economics

- **Bank of England**

Gives an overview of the work of the Bank of England, the Central Bank of the United Kingdom. Contains information on monetary policy in the UK and is packed full of statistics on such as trends in lending, exchange and interest rates.

Website: <http://www.bankofengland.co.uk>

- **Business and Management Portal**

From the British Library, full text research reports, summaries, working papers and videos. Great starting point for research.

Website: <https://www.bl.uk/business-and-management>

- **Institute for Fiscal Studies**

Researches how economic and social policies of the UK government impact upon society; website contains facts and figures about UK taxes, benefits, and public finances.

Website: <http://www.ifs.org.uk/>

- **InvestorNetwork**

Provides latest in market information, earnings, commentary and trending news on selected large companies.

Website: <https://www.investornetwork.com/>

- **London Stock Exchange**

Round-up of market news with detailed statistics on UK and International companies admitted to the Stock Exchange; also has historical data.

Website: <http://www.londonstockexchange.com/home/homepage.htm>

- **Office for National Statistics**

A fantastic starting point for a wide range of statistics- population, economic, labour market, health etc. etc.

Website: <http://www.ons.gov.uk/ons/index.html>

- **S-Cool: Revision Website**

Revision website covering range of subjects including business and economics.

Website: <http://www.s-cool.co.uk/>

- **Tutor2U**

Offers reference material for students and teachers of economics and business: read/ study notes, watch presentations and videos and get advice about exam technique.

Websites:

<https://www.tutor2u.net/economics/topics>

<https://www.tutor2u.net/business/topics>

- **United Kingdom Economic Accounts (UKEA)**

A key source of data on the economy providing detailed estimates of national product, income and expenditure for the UK.

Website: <http://bit.ly/15qZ0rc>


(shortened URL

Books

Your teacher will recommend key books that you should read as part of your studies: most of these should be available in the Learning Centre. To find books you need to search using the **Library Catalogue**.

The catalogue is on the Learning Centre website at <https://intolearningcentre.co.uk/>

The Library Catalogue gives you the “Dewey number” of the book. This will help you find it on the library shelf as all books in the Learning Centre are organised in Dewey number order. The Dewey number for economics is **330**; for business studies **650**. Details on how to use in ***Guide 4 Finding a Book in the Learning Centre***



If you are struggling to find what you need - ask the Learning Centre staff. They like to help!

Further Research

For more advanced research, use **Subject Gateways** that contain web resources that have been evaluated and quality checked by experts. Try these:

- **CORE (COncecting REpositories)**

Free access to millions of open access research papers. **Website:** <https://core.ac.uk/>

- **Digital Commons Network**

Brings together free, full-text scholarly articles from hundreds of universities and colleges worldwide.

Website: <http://network.bepress.com/>

- **Directory of Open Access Journals**

Gives access to some very useful “peer reviewed” journals for you to use. This means that articles have been checked by fellow experts. Suitable for those carrying out in-depth research.

Website: <http://www.doaj.org/>

Also available in Ebsco Discovery

- **JURN**

Finds content in over 4,000 ‘open access’ ejournals in the arts & and humanities.

Website: <http://www.jurn.org/>

Manchester Central Library has access to many online journals, via its Access to Research system. Ask the Learning Centre staff about access to the Central library

