

# Accounting & Finance: finding information



**When you are doing your coursework at INTO Manchester, you should make use of QUALITY sources, rather than just using *Wikipedia***

**This handout will help!**

**If you are struggling to find what you need - ask the Learning Centre staff. They like to help!**

**Learning Centre Guide 21**

Website: <http://intolearningcentre.co.uk>

Brightspace: Library Services then e-library

E-mail: [manchester.lrc@intoglobal.com](mailto:manchester.lrc@intoglobal.com)

Telephone: 0161 631 1222

## Online Resources

The Learning Centre has special databases to help you find **QUALITY** material - these databases are **NOT** available freely via the web

**To log in to these databases from home, you need your OPEN ATHENS username and password.**

Once you have your OpenAthens details, go to

**<http://intolearningcentre.co.uk/online-resources/> OR in**

**Brightspace Library Services then e-library.**

click on the **OpenAthens logo and log in**



**You can use the following databases from INTO Manchester or at home:**

- **European Newsstream**

Covers local and regional newspapers throughout Europe; includes *The Guardian*, *Independent*, *Times* and *Financial Times*. Great for up-to-date information. Details on how to use in **Simple guide 25**

**Remember:**  
**Always ask if you need help finding information on your topic**

- **EBSCO Discovery**

For more in-depth research; search thousands academic and business journals Details on how to use in **Guide 7a and 7b: using the Ebsco Databases**

- **Electronic/ E-Books**

Electronic books cover key topics you can use these at INTO Manchester or at home. Search for a full book or across **ALL** the pages in available books, all at the same time, for the topic you are interested in.

Electronic books are available via

**Ebook Central** and Ebsco via **Ebsco Discovery**

**There are separate leaflets on how to use E-Books (Simple Guides 17/18)**



You need your **OPEN ATHENS** password to use the INTO Manchester databases from home. If you do not have one, ask the **Learning Centre staff**

## **Use Brightspace**

Your teachers will put valuable material on Brightspace, the Virtual Learning Environment.

**It is important that you log in and use Brightspace.**

## Useful Websites

The internet is full of information resources for you to use for your studies. ***Anyone can (and many do!) set up a website just to fool people/promote their own point of view, so you need to be careful about which internet sources you use.***

Use search engines such as **Google Scholar** rather than Google itself so you know you will find some “scholarly”/ academic literature.

Google Scholar is available at: <http://scholar.google.co.uk/>

## Useful Websites: Current Affairs and News

- **BBC News**

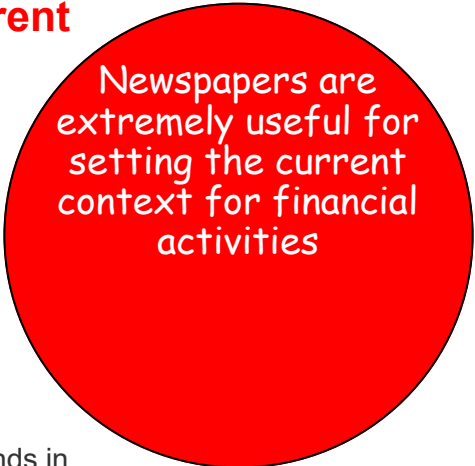
Latest UK and World news from the BBC. **Website:** <http://www.bbc.co.uk/news/>

- **Economist**

An absolute **must** for keeping up-to-date with current ideas and trends in economics. Print version of current copy of *The Economist* available in the Learning Centre library. **Website:** <http://www.economist.com/>

- **European Newsstream**

Covers local and regional newspapers throughout Europe; includes *The Guardian*, *Independent*, *Times*, *Financial Times* and trade magazines like *the Grocer*. Great for up-to-date information. Details on how to use in **Simple guide 25**. Access with your **Open Athens** details – see page 2



Newspapers are extremely useful for setting the current context for financial activities

## Useful Websites: Accounting & Finance

- **AAT: The professional body for accounting technicians**

Gives useful information on accounting qualifications. The news and events page gives you insight into both current concerns as well as professional events in the area. Runs free online study webinars **Website: <http://www.aat.org.uk/>**

- **AccountingWEB**

Online community for accounting and finance professionals in the UK; although aimed at the accountancy professional, it is valuable for students wanting to keep up-to-date with professional concerns.

**Website:**

**<http://www.accountingweb.co.uk/>**

- **Bank of England**

Gives an overview of the work of the Bank of England, the Central Bank of the United Kingdom. Contains information on monetary policy in the UK and is packed full of statistics on such as trends in lending, exchange and interest rates.

**Website: <http://www.bankofengland.co.uk>**

- **InvestorNetwork**

Provides latest in market information, earnings, commentary and trending news on selected large companies.

**Website:** <https://www.investornetwork.com/>

- **Office for National Statistics**

A fantastic starting point for a wide range of statistics- population, economic, labour market, health etc. etc.

**Website:** <http://www.ons.gov.uk/ons/index.html>

- **Student Accountant**

This is an online magazine produced by the Association of Chartered Certified Accountants (ACCA) in the UK and mainly aimed at students undertaking its professional and accounting technician training programmes. However, its articles and revision guides are of general interest to accountancy students.

**Website:** <https://www.accaglobal.com>

- **United Kingdom Economic Accounts (UKEA)**

A key source of data on the economy providing detailed estimates of national product, income and expenditure for the UK.

**Website:** <http://bit.ly/15qZ0rc> (shortened URL)

## Books

Your teacher will recommend key books that you should read as part of your studies: most of these should be available in the Learning Centre. To find books you need to search using the **Library Catalogue**.

The catalogue is on the Learning Centre website at <https://intolearningcentre.co.uk/>

The Library Catalogue gives you the “Dewey number” of the book. This will help you find it on the library shelf as all books in the Learning Centre are organised in Dewey number order. The Dewey number for accounting is **657** Details on how to use in ***Guide 4 Finding a Book in the Learning Centre***

## Further Research

For more advanced research, use **Subject Gateways** that contain web resources that have been evaluated and quality checked by experts.

Try these:

### Subject Gateways

- **CORE (COnnecting REpositories)**

Free access to millions of open access research papers.

**Website:** <https://core.ac.uk/>

- **Digital Commons Network**

Brings together free, full-text scholarly articles from hundreds of universities and colleges worldwide.

**Website:** <http://network.bepress.com/>

- **Directory of Open Access Journals**

Gives access to some very useful “peer reviewed” journals for you to use. This means that articles have been checked by fellow experts. Suitable for those carrying out in-depth research.

**Website:** <http://www.doaj.org/>

**Also available in Ebsco Discovery.**

- **JURN**

Finds content in over 4,000 FREE ‘open access’ e-journals in the arts and humanities. Provides a useful list of the journals included.

**Website:** <http://www.jurn.org/>

**Manchester Central  
Library has access to  
many online journals,  
via its *Access to  
Research* system. Ask  
the Learning Centre  
staff about access to  
the Central library**

