

# English (all levels): finding information



INTO<sup>®</sup> MANCHESTER

**When you are doing your coursework at INTO Manchester, you should make use of QUALITY sources, rather than just using *Wikipedia***

**This handout will help!**

If you are  
struggling to find  
what you need - ask  
the **Learning Centre**  
staff. They like to  
help!

**Learning Centre Guide 15**

Website: <http://intolearningcentre.co.uk>

E-mail: [manchester.lrc@intoglobal.com](mailto:manchester.lrc@intoglobal.com)

Telephone: 0161 631 12 22



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## Online Resources

The Learning Centre has special databases to help you find **QUALITY** material - these databases are **NOT** available freely via the web

**To log in to these databases from home, you need your OPEN ATHENS username and password. You need to COME INTO THE LEARNING CENTRE to get these.**

Once you have your OpenAthens details, go to

<http://intolearningcentre.co.uk/online-resources/>

click on the **OpenAthens** logo  and log in

**You can use the following databases from INTO Manchester or at home:**

- **The Reviews (*was called Philip Allan Databases*)**


Online access to current and past copies of *Business Review*, *Economic Review*, and *Politics Review*. Great way of keeping up-to-date with current issues. Details of how to use this database efficiently are available in a range of simple guides (***simple guides 11-16***)

- **European Newsstream**

Covers local and regional newspapers throughout Europe; includes *The Guardian*, *Independent*, *Times* and *Financial Times*. Great for up-to-date information. Details on how to use in ***Simple guide 25***

- **Electronic/ E-Books**

Electronic books cover key topics - you can use these at INTO Manchester or at home. Search for a full book or across **ALL** the pages in available books, all at the same time, for the topic you are interested in.



You need your **OPEN ATHENS** password to use the INTO Manchester databases from home. If you do not have one, ask the **Learning Centre staff**

Electronic books are available via **Ebook Central** and Ebsco via **Ebsco Discovery** There are separate leaflets on how to use **E-Books** (Simple Guides 17/18)

- **Issues Online**

Database on social issues; covers topics such as ethics in business, globalisation and ageing in society. Includes key statistics and also links to a range of e-books on social issues. Access from <http://intolearningcentre.co.uk/online-resources/>

To access, a special **Issues Online** password/username is needed. **This is on the screen when you go into Ebsco Discovery**

Details on how to use in **Simple guide 19**

## Use Moodle/MyINTO

Your teachers will put valuable material on Moodle, the Virtual Learning Environment, also called MyINTO. **It is important that you log in and use Moodle/MyINTO** This is available via the Learning Centre website at <http://intolearningcentre.co.uk/> **Select Moodle**

## Useful Websites

The internet is full of information resources for you to use for your studies. ***Anyone can (and many do!) set up a website just to fool people/promote their own point of view, so you need to be careful about which internet sources you use.***

Use search engines such as **Google Scholar** rather than Google itself so you know you will find some “scholarly”/ academic literature. Google Scholar is available at: <http://scholar.google.co.uk/>

## Useful Websites for English

The internet is full of information resources for you to use for your English studies. The following websites are just an example, but have been checked that they still work!

- **Academic English Online**

A website from Queen Mary, University of London to help students develop and broaden their skills in academic English. The materials cover a wide range of skills, including writing, reading, listening and speaking.

**Website:** <http://aeo.sllf.qmul.ac.uk/>

- **British Council Learn English**

Offers games, stories, listening activities and grammar exercises. **Website:** <http://learnenglish.britishcouncil.org/>


- **BBC Online Learning**

Advice and quizzes to help with learning English.

**Website:** <http://www.bbc.co.uk/worldservice/learningenglish>

- **Classic Reader**

Collection of classic stories available free online. Useful for those reading at a high level. **Website:** <http://www.classicreader.com/>



Practise your  
English- talk to  
the Learning  
Centre staff

- **ELLLO (English Listening Lesson Library Online)**

A free website providing lots of listening exercises for English learners. You can hear people from many different regions and countries, as well as non-native speakers. There are over 2,000 short conversations with people talking about a variety of different subjects and answering questions.

**Website:** <http://www.elllo.org/>

- **The English Page**

Free online English language lessons and resources including free books to read. **Website:** <http://www.englishpage.com/>

- **English4Today**

Free help for grammar and vocabulary-ability to post questions online. Can pay for increased services/ resources

**Website:** <http://www.english4today.com/>

- **IELTS organisation**

Information on IELTS exams and resources. Has some sample tests. **Website:** <http://www.ielts.org/>

- **Inogolo**

Features audio recordings of the English pronunciation of the names of people, places, and other words not found in most dictionaries. Users are able to search the database of names, and check both the phonetic and audio pronunciations. A variety of useful pronunciation guides are also provided. Note: pronunciation is American English

**Website:** <http://www.inogolo.com/>

- **Prepare for Success**

An interactive web learning tool to help international students prepare for academic culture and study in the UK. Covers reading and writing at University level as well as giving insight into topics such as critical thinking and skills for presentations.

**Website:** <http://www.prepareforsuccess.org.uk>

## **Project Gutenberg.**

Largest single collection of free electronic books. Useful for those wanting to read English books at a high level.

**Website:** <http://www.gutenberg.org>

- **Quizlet**

Provides a fun and free way to learn foreign language vocabulary and grammar. A variety of different games are provided (such as dragging and dropping vocabulary items to their definitions, spelling words after listening to them being pronounced, etc.) and there is a large variety of vocabulary lists available.



**Website:** <http://quizlet.com/>

- **Rhinospike**

Learners of foreign languages may request audio recordings of texts written in the language they are studying being read aloud so they can listen to native speakers. **Website:** <http://www.rhinospike.com/>

- **Skills for OU Study**

Covers developing academic English so you can succeed at University. A lot of the material is openly accessible with small amounts of the information available only if you are registered with the Open University. **Website:** <http://bit.ly/1dSt4QM> (*shortened URL*)

- **Using English.com**

Online free resources for learning English, with grammar help and quizzes.

**Website:** <http://www.usingenglish.com/students.html>


- **Using English for Academic Purposes: A Guide for Students in Higher Education**

A website established by Andy Gillett, an experienced lecturer and consultant in teaching English. Links through to wide range of EAP resources with exercises, English materials and further resources to explore.

**Website:** <http://www.uefap.com/links/linkfram.htm>

- **Vocabulary.com**

Free to join; a range of interactive games/lessons to help you learn key vocabulary. **Website:** <https://www.vocabulary.com/>



A good student  
always asks for help  
when they need it.


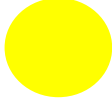



Practise your English  
and ask!

## Don't Forget Books! English Textbooks

The books to help you learn English are shelved under the numbers **423 – 428**, so find these numbers on the shelf. Within these numbers, we have also colour-coded the books to help you find the right level.

Books that include CDs/DVDs of material to listen to have a CD symbol on the spine of the book.

The colours are:

<b>Red</b>		<b>Elementary</b> (IELTS Level 3 - 3.5/ A1-A1+)
<b>Yellow</b>		<b>Pre / Lower Intermediate</b> (IELTS Level 4.0 - 4.5/ A2- A2+)
<b>Blue</b>		<b>Intermediate</b> (IELTS Level 5.0 - 5.5/ B1-B1+)
<b>Green</b>		<b>Upper Intermediate</b> (IELTS Level 6.0/ B2)
<b>Orange</b>		<b>Advanced</b> (IELTS Level 6.5 - 7.5/ B2+ - C1)

