

**INTO** »

**MANCHESTER**

**Learning Centre, Guide 5**

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# How the Library is arranged:

# Guide to Dewey numbers




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A decorative footer consisting of several overlapping, semi-transparent red geometric shapes (polygons) that create a layered, mountain-like effect at the bottom of the page.

In the Learning Centre, we use the **Dewey Decimal Classification** system to arrange our books.

The **DDC** or **Dewey** (as it is often known) is the system used by most public and academic libraries in the UK to organise their collections of books and other resources.

The DDC lists different subjects/topics and gives each of them a number. These **subject numbers** (also called **classmarks**) are the numbers we use to organise our books on the library shelves so similar topics appear together.



Always ask for  
help if you are  
stuck!

This guide gives you *some* of the most popular Dewey numbers used in the Learning Centre. **There are many other topics covered in the Learning Centre as well as these.**

**Remember:**

- If you are looking up a specific book, use the library catalogue to find the exact Dewey number. Pick up **Guide 4: Finding a book In the Learning Centre** for more information.
- If you cannot find the topic you are looking for **please ask the Learning Centre staff**


<b>Subject</b>	<b>Dewey Number</b>
<b>Academic Writing</b>	<b>371.3028; see also 428.24 English for Academic Practice</b>
<b>Accounting</b>	<b>657</b>
<b>Advertising</b>	<b>659.1</b>
<b>American Politics</b>	<b>320.973</b>
<b>Art &amp; Design</b>	<b>746.92</b>
<b>Astronomy</b>	<b>523</b>
<b>Biology</b>	<b>574; see also 612 Human</b>
<b>Brand Management/</b>	<b>658.827</b>
<b>British Culture</b>	<b>306</b>
<b>British Politics</b>	<b>320.941</b>
<b>Business Research</b>	<b>650.071 see also 371.3028</b>
<b>Business Statistics</b>	<b>650.0151</b>
<b>Chemistry</b>	<b>540</b>
<b>Computing</b>	<b>005.3</b>
<b>Consumer Behaviour</b>	<b>658.83</b>
<b>Cookery</b>	<b>641.5</b>

<b>Subject</b>	<b>Dewey Number</b>
<b>Dentistry</b>	<b>610.7</b>
<b>Dissertation Writing</b>	<b>371.3028</b>
<b>Driving</b>	<b>629.283</b>
<b>Economics</b>	<b>330</b>
<b>Engineering</b>	<b>620; 621; 624.1</b>
<b>English (different levels)</b>	<b>428.24</b>
<b>English for Academic Practice</b>	<b>428.24</b>
<b>English Dictionaries</b>	<b>423</b>
<b>Ethics</b>	<b>174</b>
<b>European Union</b>	<b>320.95</b>
<b>Financial Accounting</b>	<b>657</b>
<b>Geography</b>	<b>910</b>
<b>Globalisation</b>	<b>330.122</b>
<b>History: British</b>	<b>942 see also 329.942</b>
<b>History: European</b>	<b>940</b>
<b>History: Social</b>	<b>329.942 see also 942 British History</b>

<b>Subject</b>	<b>Dewey Number</b>
<b>Human Biology</b>	<b>612 see also 574 Biology</b>
<b>Human Resource Management</b>	<b>658.3</b>
<b>IELTS (English)</b>	<b>428.24 (orange dot)</b>
<b>Law</b>	<b>340 – 347</b>
<b>Leadership</b>	<b>658.402</b>
<b>Macroeconomics</b>	<b>330.1</b>
<b>Management</b>	<b>658</b>
<b>Management Accounting</b>	<b>657.42</b>
<b>Market Research</b>	<b>658.83</b>
<b>Marketing</b>	<b>658.8</b>
<b>Mathematics</b>	<b>510</b>
<b>Mechanics</b>	<b>531</b>
<b>Media</b>	<b>302.23</b>
<b>Medicine</b>	<b>610.3</b>
<b>Microeconomics</b>	<b>338.5</b>
<b>Motivation at Work</b>	<b>658.3</b>

<b>Subject</b>	<b>Dewey Number</b>
<b>Operations Management</b>	<b>658.5</b>
<b>Organisational Behaviour</b>	<b>658.4</b>
<b>Physics</b>	<b>530</b>
<b>Political Parties</b>	<b>329.942</b>
<b>Politics</b>	<b>320</b>
<b>Politics: American</b>	<b>320.943</b>
<b>Politics: British</b>	<b>320.941</b>
<b>Psychology</b>	<b>150</b>
<b>Racism</b>	<b>305.8</b>
<b>Religion</b>	<b>200</b>
<b>Research Methods</b>	<b>371.3028 see also 650.071 Business Research</b>
<b>Sales &amp; Selling</b>	<b>658.85</b>
<b>Sexual Politics</b>	<b>306.7</b>
<b>Sociology</b>	<b>301</b>

<b>Subject</b>	<b>Dewey Number</b>
<b>Sociology of Work</b>	<b>306.3</b>
<b>Statistics</b>	<b>519/ 519.5</b>
<b>Study Skills</b>	<b>371.3028</b>
<b>Teamwork</b>	<b>658.402</b>
<b>Travel Guides</b>	<b>914</b>
<b>Women's' Rights</b>	<b>305.42</b>



**Understanding how  
libraries arrange their  
books and material  
gives you a great  
headstart when you  
go to University**

There are a range of useful guides to help you get the most out of the Learning Centre and the Library. Pick up a set from the Learning Centre. Topics include:

<b>Introduction to the Learning Centre</b>	<b>General English: key resources</b>
<b>Using the computers in the Learning Centre</b>	<b>English (all levels): key resources</b>
<b>Using the printers/ photocopiers in the Learning Centre</b>	<b>Pre Masters Programme: key resources</b>
<b>Finding a book in the Learning Centre</b>	<b>Finding the BEST information for your studies</b>
<b>How the library is arranged: guide to Dewey numbers</b>	<b>Finding Company Information</b>
<b>Online resources to help your studies</b>	<b>Finding information on Politics</b>
<b>Using the <i>Ebsco</i> Databases</b>	<b>Finding information on Economics</b>
<b>Using the <i>Reviews</i></b>	<b>Finding information on Accounting</b>
<b>Using <i>Issues Online</i></b>	<b>Finding information on Science &amp; Maths</b>
<b>Using Electronic/ Ebooks</b>	<b>Finding information on Marketing</b>
<b>International Year One: key resources</b>	<b>Finding information on Management and Organisational Behaviour</b>
<b>International Foundation Humanities: key resources</b>	<b>Finding the BEST Information for Your Studies</b>
<b>International Foundation Science &amp; Mathematics: key resources</b>	<b>Finding information on art &amp; design</b>