Using Ebsco Discovery:
advanced
searching

OpenAthens

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What is Ebsco Discovery?

A quick and easy way to search nearly 7,000 academic and business journals as well as electronic books, national newspapers and the INTO Manchester catalogue.
Ebsco Discovery is good for a wide range of research, including politics, economics, marketing, management and the sciences; it also provides access to company information with detailed company profiles and also an image bank.

This leaflet concentrates on how to find in-depth academic articles. For other searching, pick up the leaflet Using Ebsco Discovery: simple searching, Guide 7a

How do I access Ebsco Discovery?

You need your **OPENATHENS password.** To get this pa**ssword, you need to COME INTO THE LEARNING CENTRE to fill in a form. It is important that you do this as soon as possible.**

Once you have your OpenAthens password, go to
http://intolearningcentre.co.uk/online-resources/ and click on the tab
Open Athens & E-Resources (also on the side menu bar)
 Click on **OpenAthens** logo

This will open the following screen:

Use your **OpenAthens Username** and **Password** to log in.
If you do not have a username/ password, come into the Learning Centre and ask staff.

Once logged in, the following screen appears with a "Google style" large box. **Ignore this! This leaflet concentrates on how to find in -depth academic articles. For other searching, pick up the leaflet Using Ebsco Discovery: simple searching, Guide 7a**

 Select **Advanced Search**

This box then opens

DO NOT TYPE ANYTHING UNTIL YOU HAVE THOUGHT ABOUT YOUR SEARCH TERMS!!!

Choosing your search terms

You need to give careful thought to this *(preferably before you start!)*. If your term is too general, you run the risk of getting far too many items to read. For example, if you use the term "business" to search, you will get over 4 million results! **Far too many to read!**

However, avoid putting in **too many** terms or you may find that you get too few results! **A general guide: try and select 2 or 3 key search terms.** For example, if you are writing an assignment asking "*Discuss and analyse the main causes of poverty in Britain"* look for the **main** terms in your assignment topic: in this case "**causes**" and **"poverty**" and "**Britain**" putting each term in a search box:

Then click **Search** to get your results

This gives us 318 results (*Search carried out September 2016*)

Still too many to read! This is where you need to think about improving your search.

Note: sometimes, you may not get not enough results; here, you need to think of alternative terms or synonyms. For example, think of other words for "*causes*" perhaps "*reasons*" "*roots*" "*origins*" "*foundations*". Run the search again and see what happens. Ask for help if you are struggling

Controlling **your results**

There are many different ways you can control the results you find by using the left-hand menu to "**Refine Results"**

For example,
a) read only
items that have been
judged as of a high
standard by other experts;
select "**Peer Reviewed**"

b) you can chose the **date** items were published; search over recent years to get the most up-to-date information.
 Change the date using the
 handles on the bar.

You can limit your results by the type of material selected under **Source Types** in the left-hand menu

For in-depth research articles select **Academic Journals**
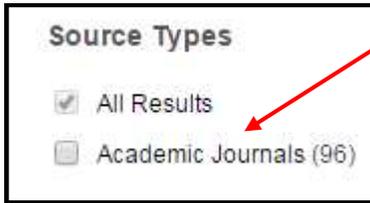
Source Types

☑ All Results

☐ Academic Journals (96)

This will reduce the number of results to high quality material from academic sources.

Note: if you need to reduce results further, limit your search to topics found in the **title field** only. This means that, rather than **poverty** and **Britain** appearing *anywhere* in the text of an article, the words are in the article title *only*. **This is often the best way of finding specific articles.** Go to the **Select a Field** box, using ⊟ to change to **TI Title**
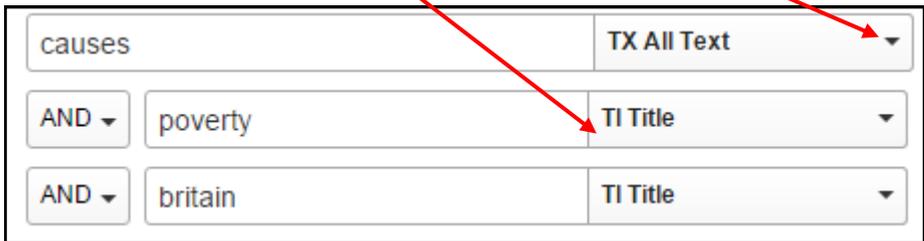
causes		TX All Text	▾
AND ▾	poverty	TI Title	▾
AND ▾	britain	TI Title	▾

Using your results

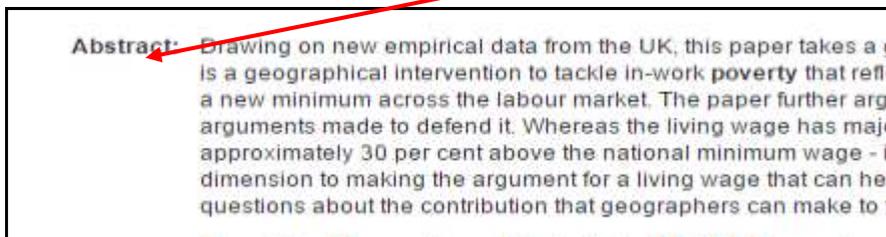Once you have your list of results, click on each title to open

Search Results: 1 - 10 of 34

1. In-work **poverty** and the living wage in the **United Kingdom**: a geographical perspective.

By: Wills, Jane. Linneker, Brian. Transactions of the Institute of British Geographers. Apr2014, Vol. 39 Issue 2, p182-194. 1 Premier

Drawing on new empirical data from the UK, this paper takes a geographical perspective on the living wage. It highlights th to tack...

Academic Journal

This opens a screen where you can read the **abstract,** a short summary of the article.

Abstract: Drawing on new empirical data from the UK, this paper takes a g is a geographical intervention to tackle in-work **poverty** that refle a new minimum across the labour market. The paper further arg arguments made to defend it. Whereas the living wage has majo approximately 30 per cent above the national minimum wage - i dimension to making the argument for a living wage that can he questions about the contribution that geographers can make to t

By reading the **abstract** first, you can get an idea whether it is worth your time to read the full article. If the item looks useful, click on the **PDF Full Text** to read. (usually on the left-hand side) You can then print or save the item

PDF Full Text (12.7MB)

Important: if the article does NOT have a PDF button but a button marked Full Text Finder, this means you DO NOT automatically have access to the full article for free . You will be taken to the publisher home page to see if it is available.

Full Text Finder

Further help

Ebsco is a very powerful tool. For example, if you use the tool bar on the right, the **Cite** button will put details in the right format for your reading list.

Tools
Add to folder
Print
E-mail
Save
Cite
Export
Create Note

More Search Options: specific journals

Ebsco Discovery also enables you to search within a particular journal. This can be useful for finding quality resources from such as the *New Scientist* or company reports.

Select **Publication Search**

Then type in the name of the journal you are looking for:

and then search within that journal for the topic you want:

This then brings up results on your topic *only* from the ***New Scientist***

More Search Options: company information

For company information use the term **Company Profiles** in the Publications box:

You can then look through an alphabetical list of the companies or add the specific company you are looking for in the publication box

Ebsco Images

You can also search for images by selecting **Multimedia** from the tool bar

and then selecting **Image Collection** in the next screen. This is a great way of searching for images by particular artists

Ebsco Discovery is a gateway for many different sorts of information. sources. Pick up the leaflet **Using Ebsco Discovery: simple searching (Guide 7a)** to find how to search newspapers and e-books.